

AGENDA

**Regular Board Meeting
June 26th, 2025
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL –

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From May 29th

EXECUTIVE OFFICE REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
April 2025 Budget Variance Reports & Balance Sheet	
May 2025 Budget Variance Reports & Balance Sheet	
FY25-26 Budget - Version 2 Approval	

Operations Committee	David Edinger
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HR and Safety Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Legislative Committee:	Robert Hay
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Marketing Committee	Robert Huffman
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UNFINISHED BUSINESS –

NEW BUSINESS – Bylaws Revision
Slate of Officers FY25-26 Approval
CEO Salary Approval

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

**** The next meeting of the Board of Directors will be on July 31st, 2025 ****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, May 29th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Nine (8) Board members were present. The meeting was called to order at 5:30 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, Chief Executive Officer
John Hoback, Vice Chairman	Iris Navarro, Chief Operating Officer
JoAnn Baratta, Treasurer	Gosia Sobieszczuk, Chief Financial Officer
David Edinger, Secretary	Cheryl McPherson, HR Manager
Robert Huffman	Walter Quadarella, Operations & Maint. Manager
Mary Claire Megargle	Guy LaBar, Shared Ride Manager
Robert Hay	Lawrence Gebo, Safety Manager
Robert Bryant	Helen Yanulus, Grants & Comm. Manager
	Stacey-Ann Chin, Accounting Manager
	Lyndia Meade, Shop Steward
	Jill Nagy, Solicitor

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

The minutes from the meeting held on April 24th, 2025, were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: Presented statistics which show that ridership is trending low, due in part to college student counts being down. However, expenses are down, and revenue is high in comparison. OTP is at 78% (due in part to all the construction projects in the county). We have also seen high utilization of our new credit/debit card fare system.

FINANCIAL REPORT:

JB: Reported that the match for the project was met and it could be going out for bids as early as July. The finance department is working on the cost allocation plan for FR & NFR. Capital projects & grant reimbursements have been reconciled. Drafts of the BUD VAR reports for April were presented, with approval tabled until the June meeting. Highlights: Less ACT44 was used; overall expenses were under budget MTD and YTD for both FR & NFR.

OPERATIONS:

RS: The operations committee did not meet. In the coming months as the start of the project approaches, we expect to have regular meetings with updates on the new building project.

HUMAN RESOURCES AND SAFETY:

CM: Reported there is 1 person on FMLA and 1 on STD. There will be a CDL certification training class at IU20. We have multiple non-CDL holders interested in attending the class. We're waiting for the training class start date. LG: Reported we hired 3 drivers and 1 cleaner, and they are all working well. We have a total of 236 observations for the year for FR & SR combined. We're also looking into a mechanic apprenticeship for diesel & CNG through Penn College.

COMPLIANCE:

JH: The committee did not meet. The certs & assurances were just released; we will be checking to see if there are any changes. The bus safety protocol suggested at the Strategic Session was created and that new security procedure will be implemented.

LEGISLATIVE:

BH: There was nothing new to report. BH commented on the great achievement it was that we were able to get our new building project fully funded.

MARKETING:

HY: Reported that all the summer trippers are sold out. We are already working on the new brochure for the Fall/Winter season trippers. We will be attending multiple events in the coming months including the Women's Expo hosted by Rep. Maureen Madden & Rep. Tarah Probst.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

WM mentioned that the Board seats are coming up for renewal; a nominations committee will be put together to handle that process. The nominations committee will be composed of 3 Board members, Wayne Mazur, David Edinger & Robert Hay. The board will be re-structured to have a second vice chair.

EXECUTIVE SESSION:

None.

RESOLUTIONS:

None.

QUESTIONS / COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:05 PM.

Signed By: _____
Secretary/Assistant Secretary

MOTIONS

May 29th, 2025

01-05-2025 Motion to approve minutes from the April 24th, 2025, Board Meeting.
MOTION CARRIED – RH / JH

02-05-2025 Motion to adjourn.
MOTION CARRIED – JH / RH